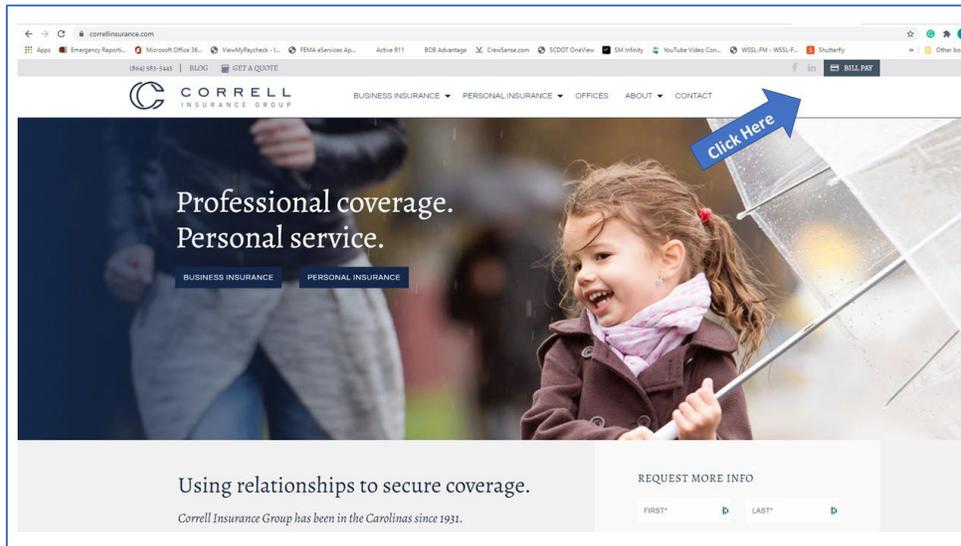


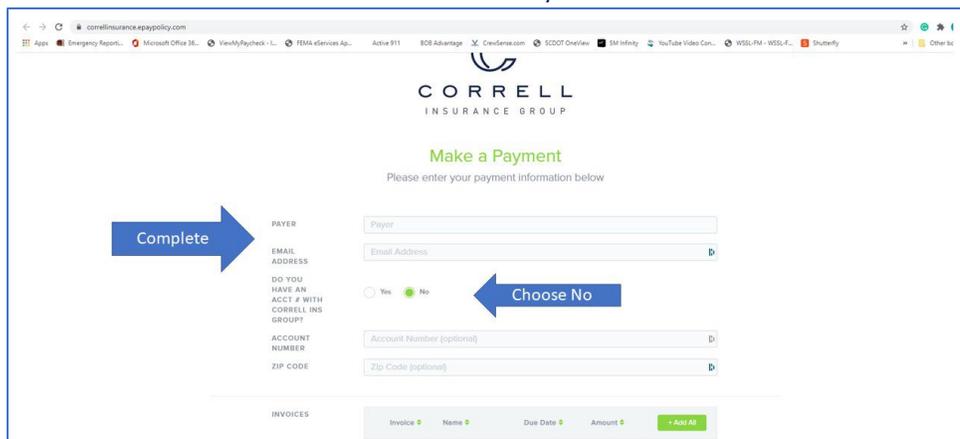


INSTRUCTIONS: MAKING AN ONLINE PAYMENT (EPAY)

1. Go to Correll Insurance Group's main website: www.correllinsurance.com
2. Choose the *Bill Pay* icon in the upper right-hand corner.



3. It will open in a new window (<https://correllinsurance.epypolicy.com/>).
4. Enter the Payers name and email address. Choose **No** under *Do you have an account # with Correll Insurance Group*.



5. Under Invoices select the button to **add**.

The screenshot shows the 'CORRELL INS GROUP?' page. At the top, there are input fields for 'ACCOUNT NUMBER' and 'ZIP CODE'. Below this is the 'INVOICES' section with a table:

Invoice #	Name #	Due Date #	Amount #	+ Add #
Not Invoiced	Click "Add" to manually input the amount		\$0.00	+ Add

A blue arrow points to the '+ Add' button in the second row. Below the table is a 'TOTAL OF SELECTED INVOICES' field showing '0.00'. At the bottom, there are two payment type options: 'Credit Card' and 'ACH'.

6. Enter the **amount** you wish to pay and the name of agency/department/or insured's name in the comments box section.

This screenshot shows the same 'ADD INVOICE' section as the previous one, but with annotations. The 'Amount' field now contains '1.00'. A blue arrow points to this field with the text 'Type your Amount'. Below the table is a 'Please provide comments.' text box. A blue arrow points to this box with the text 'Type name of your department'. Below the table is a 'TOTAL OF SELECTED INVOICES' field showing '1.00'. At the bottom, there are two payment type options: 'Credit Card' and 'ACH'. A blue arrow points to the 'ACH' option with the text 'Choose ACH or Credit (note fees)'. The 'ACH' option shows a total of '\$4.00' (Amount: \$1.00, Fee: \$3.00). Below this is a 'PAYMENT INFORMATION' field with 'Bank Account Holder' selected.

7. Choose payment type: either a Credit Card that charges a percentage or ACH which charges a flat \$3 fee from your checking account. You will need your **routing number** and **account number**.

8. After confirming that you are a real person (by selecting *I'm not a robot*), click the **send** button.

Routing Number

Account Number

Confirm Account Number

Save my bank account for future use

NOTES

Notes (optional)

AUTOPAY Enable AutoPay for future invoices. [Learn more](#)

I acknowledge that if this insurance premium is late or pending cancellation, making payment through this system will not guarantee reinstatement or placement of coverage, and it may take up to three business days for my payment to post. By clicking "Send", I authorize Correll Insurance Group to debit my account. I understand that this payment includes a \$3.00 fee assessed by ePayPolicy.

I'm not a robot 

[SEND](#)

Confirm you are a real person

This bill pay service is a third-party service that Correll Insurance Group does not control. Your financial information is not accessible or stored by Correll Insurance Group.